

Grant Applications for Corsham on 10/11/2020

ID	Grant Type	Project Title	Applicant	Amount Required
3842	Community Area Grant	Reopening of Scrapstore Cafe with Covid19 distancing.	Wiltshire Scrapstore and Resource Centre	£2400.00
3684	Community Area Grant	Replacement carpet and barrier mats	Waste Not Want Not	£698.87
3847	Community Area Grant	Will Lawton Music Therapy Equipment	Pound Arts Centre	£4232.00

ID	Grant Type	Project Title	Applicant	Amount Required
3842	Community Area Grant	Reopening of Scrapstore Cafe with Covid19 distancing.	Wiltshire Scrapstore and Resource Centre	£2400.00

Submitted: 12/08/2020 11:20:40

ID: 3842

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Reopening of Scrapstore Cafe with Covid19 distancing.

6. Project summary:

We want to take down a stud wall between our existing cafe space and the room behind the cafe to enable us to reopen our cafe with Covid19 social distancing in place. Our current

cafe space is very small and based within our craft shop making social distancing impossible. We need to be able to reopen our cafe to ensure our future financial sustainability and by utilising our space as best as possible we feel we can enlarge the cafe allowing more tables but at a distance if we make the building more open plan.

7. Which Area Board are you applying to?

Corsham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN15 2PP

9. Please tell us which theme(s) your project supports:

Children & Young People

Environment

Health and wellbeing

Leisure and Culture

Our Community

Safer communities

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2019

Total Income:

£255655.00

Total Expenditure:

£251135.00

Surplus/Deficit for the year:

£4520.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£52000.00

Why can't you fund this project from your reserves:

With the current financial situation in the country and all of us having to find new ways of working to ensure our future survival we need to keep our reserves as in tact as possible to ensure we keep to our three months free reserves stated in our governance documents. We feel this is such an important step in helping us reshape our way of working in this current

pandemic that the trustees have agreed to put some of our reserves towards it but we need to seek financial help to fund the project in full.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£8116.00		
Total required from Area Board		£2400.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Removal of existing fixings	300.00	Our reserves	yes	300.00
Removal of interior stud wall	1200.00	Parish Council grant	yes	1200.00
Removal of waste	500.00	Our reserves	yes	500.00
Flooring 10m x 8m	516.00	Parish Council	yes	516.00
Flooring continued	1000.00	Parish Council	yes	1000.00
Labour to lay floor	200.00	Our reserves	yes	200.00
Decorating	550.00	Our reserves	yes	550.00
Furniture tables x 10	800.00	Area Board		0.00
Chairs x 40	1600.00	Area Board		0.00
Other fixtures/fittings	1450.00	Our reserves	yes	1450.00
Total	£8116			£5716

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Corsham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The local community will directly benefit from our cafe reopening as they are our daily users and our main customer base. The wider community of Wiltshire will also benefit due to the fact that our Scrapstore users come from all over the county and often stay to have

drinks or lunch in our cafe. Other beneficiaries will include the young people particularly those in the local area who volunteer in our cafe to gain valuable experience on preparing food using the Barista Coffee machine and other food hygiene guidance's which they can then use to help them apply for paid work with other food outlets. We also have a number of much older people from the local community who visit our cafe on a regular basis and see our cafe as their social outing a chance to meet other people and interact with others.

14. How will you monitor this?

We will monitor who uses our cafe and benefits from its reopening by ensuring there is a robust Track and Trace system in place. As per government guidance we will need to take details of all those using the cafe anyway as part of the Track and Trace scheme, but this will double up to help us monitor who is benefiting from the cafe being open.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

We have a robust Safeguarding Policy in place which is reviewed annually by a board of trustees. We also ensure that our staff are all checked through the Disclosure and Barring Service. All staff and volunteers are given copies of the Charities Policies when they start with us. Safeguarding is regularly discussed at staff/volunteer meetings. All staff and volunteers working in the cafe undertake a Food Hygiene Certificate. Jane Wheeler Charity Director is ultimately responsible for Safeguarding and all questions and enquiries regarding Safeguarding are directed to Jane.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Yes this project will continue as the revenue taken from sale of food and drinks will ensure the long term financial security of the cafe.

17. Is there anything else you think we should know about the project?

NA

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such

as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3684	Community Area Grant	Replacement carpet and barrier matts	Waste Not Want Not	£698.87
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Submitted: 18/02/2020 15:46:54

ID: 3684

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Replacement carpet and barrier matts

6. Project summary:

WNWN has a new ten-year lease on its Chippenham premises. As part of the overall refurbishment the carpets in the window display area and the barrier mats in the showroom entrance need replacing. The carpets are frayed and potentially hazardous. The barrier mats absorb moisture and retain dust and dirt from visitors' shoes but are now well worn and stained. Having a good carpet in the large window display area visible externally night and day makes exhibited stock look attractive and desirable. The barrier mats keep the showroom clean and welcoming.

Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Replacement carpet	633.19	0.00		633.19
Replacement barrier mats x 2	65.68	0.00		65.68
Total	£698.87			£698.87

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Corsham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

We have received many compliments on the cleanliness and layout of our stock in the showroom. Those who buy from us are often on limited incomes so having furniture and electrical goods laid out in attractive settings makes customers feel valued and helps them to visualise the items in their own homes. The beneficiaries will be those in the community on low or fixed incomes those with virtually nothing who are making a fresh start after moving on from homelessness domestic abuse or as refugees. Volunteers will also benefit from working in attractive surroundings including those wishing to escape loneliness and isolation and those wishing to regain confidence and employability skills. WNWN provides opportunities for pupils and students from special needs schools to spend time with our charity and this has proven to be very beneficial for all concerned. We also offer work placements through The Building Bridges Programme and through local Job Centre Plus offices. We also provide two full time and one part time job to staff. The value of our free collection service for household items and electrical goods also benefits local communities by helping to reduce landfill and unsightly fly tipping.

14. How will you monitor this?

We will monitor footfall to track improvements in customer visits and sales. We carry out regular customer satisfaction surveys which include a question for feedback on how attractive the appearance of the showroom was when they visited us. Feedback on how effective the improvements to the showroom flooring have been/will be reported on by our project manager at our bi-monthly Trustee Board meetings.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

We hold documented procedures for safeguarding children and vulnerable adults. The contents and procedures are covered within the induction process for staff and volunteers. DBS checks are carried out on staff and long-term volunteers. DBS checks are not practical for short term attachments some of which are only one week. Anyone not DBS checked is

always under the supervision of a DBS checked member of staff or volunteer. The Project Manager and WNVN Chairman are ultimately responsible for safe guarding

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We operate a continuous fund-raising committee to search for funding sources and submit applications for revenue funding. Funding for capital projects is sought when appropriate

17. Is there anything else you think we should know about the project?

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

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Accounts:

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Constitution:

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Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3847	Community Area Grant	Will Lawton Music Therapy Equipment	Pound Arts Centre	£4232.00
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Submitted: 24/08/2020 14:55:20

ID: 3847

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Will Lawton Music Therapy Equipment

6. Project summary:

Music therapist Will Lawton is planning to establish a music therapy service in Corsham based at The Pound. This service will be available to individuals of any age experiencing emotional and mental health issues. A small team of professional music therapists will operate from a designated space at The Pound delivering bespoke therapy sessions for those in need. This initial phase of funding will be used to equip the room with good quality music instruments and equipment. The equipment will remain at The Pound and will be shared by music therapists and service-users.

7. Which Area Board are you applying to?

Corsham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN13 9HX

9. Please tell us which theme(s) your project supports:

Children & Young People

Health and wellbeing

Older People

If Other (please specify)

10. Finance:**10a. Your Organisation's Finance:****Your latest accounts:****Total Income:**

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:**(money not committed to other projects/operating costs)**

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost		£8464.00		
Total required from Area Board		£4232.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Apple iMac 27inch	2000.00	Match Funding tbc		4232.00
Computer Software	250.00			
Music Instruments	2750.00			
Recording Equipment	1094.00			
Amp. Speakers Mixer	720.00			
Music Hardware	450.00			
Furniture	550.00			
Fixtures and Fittings	150.00			
Miscellaneous	500.00			

Total

£8464

£4232

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Corsham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

This music therapy service will be made available to local individuals of any age experiencing emotional and mental health issues. Symptoms that can be addressed include depression anxiety personality disorder addiction autistic spectrum disorders ADHD OCD PTSD and social isolation. Service-users will be able to self-refer and we will also develop access links through NHS social prescribing pathways schools GPs and health care professionals. Local priorities who may be able to benefit from this music therapy service include Children in Care Council CiCC, Young Peoples Service, Motiv8Wiltshires, SEND, Service Young People Mental Health www.onyourmind.org.uk Wiltshire's Youth Offending Team, YOTLocal HealthWatch for WiltshireWiltshires Joint Health and Wellbeing Strategy. The music instruments and equipment funded by this initial grant will include traditional acoustic instruments used in creative music-making and improvisation and modern music technology ensuring that the service is appealing and relevant to young people. The designated space at The Pound will include a basic recording studio to facilitate therapeutic song-writing a core element of the service. All music therapists that provide music therapy sessions at The Pound will be registered with The British Association of Music Therapy BAMT and with The Health and Care Professions Council HCPC. Whilst individuals will be able to access this service privately it is important that this service reaches out to those that do not have the means to fund professional music therapist rates. For this reason, the project will enter a second phase of funding accessing youth grants and health and wellbeing grants. These grants will allow the service to offer subsidised sessions for those that need financial assistance. In the long-term we hope our presence at The Pound will lead to the development of exciting projects and collaborations with other local professional therapists such as Sarah Gilmartin. This will ultimately support and benefit the health and well-being of the community in and around Corsham.

14. How will you monitor this?

Questionnaires relating to health and well-being will be completed before and after periods of music therapy. These will be completed by the service-users and will be used to evaluate the effectiveness of the music therapy. We will also encourage feedback by users to their point of referral e.g. school or GP. We will collate and regularly evaluate this feedback.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

All music therapists that provide a service will be registered with The British Association of Music Therapy BAMT and with The Health and Care Professions Council HCPC. By law therapists must work to the standards expected of both these organisations. All staff will provide a copy of their enhanced DBS certificate and will provide a copy of their privacy

policy which details their methods of data protection. All therapists will receive regular supervision by an external supervisor trained in providing supervision for arts therapists. This is aimed at looking after the well-being of the therapist and also gives the therapist a space to discuss individual aspects of their work in confidence. Will Lawton will ultimately be responsible for safe guarding.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This initial funding is to help get the project off the ground a grant to help create the space and required facilities to allow effective music therapy to take place. The on-going costs will be funded by a mixture of private client's pupil premium funding for some school children and through on-going youth health and well-being grants. An organisation called Resonation <http://www.resonation.org.uk> has expressed an interest in booking music therapy at Pound Arts. They are looking to pilot 8 nationwide schemes that signpost NHS and GP referrals for mental health support to therapeutic song-writing therapy. This Pound Arts based project will form one of their pilot studies. This organisation will help with on-going funding.

17. Is there anything else you think we should know about the project?

na

18. DECLARATION

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Quotes:

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Constitution:

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Other supporting information (Tick where appropriate, for some project these will not be applicable):

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yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.
